

## **To receive a report on VAT**

**Report to:** Policy and Finance

**Date of Report:** 5 November 2025

**Officer Writing the Report:** Finance Officer

**Purpose of the report:**

To update the members with the latest VAT return submission information.

**Officers Recommendations**

To note the following:

The last VAT Return submitted was for the period 1 July 2025 – 30 September 2025 and submitted on 4 November 2025. The refund amount due is £21,994.28.

The next VAT Return for the period 1 October 2025 – 31 December 2025 is due on 7 February 2026.

**Signature of Officer:**  
**Finance Officer**